

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 20 June 2019 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman – Arash Fatemian

Deputy Chairman - District Councillor Sean Gaul

<i>Councillors:</i>	Mark Cherry	Hilary Hibbert-Biles	Laura Price
	Jeannette Matelot	Jeannette Matelot	Alison Rooke
		Mike Fox-Davies	

<i>District Councillors:</i>	Paul Barrow	Neil Owen
	Nadine Bely-Summers	David Bretherton (observer)

<i>Co-optees:</i>	Dr Alan Cohen	Dr Keith Ruddle	Barbara Shaw
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Notes: *Date of next meeting: 19 September 2019*

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor
		Email:
Policy & Performance Officer	-	<i>Samantha Shepherd Tel: 07789 088173</i>
		<i>Email: Samantha.shepherd@oxfordshire.gov.uk</i>
Committee Officer	-	<i>Julie Dean Tel: 07393 001089</i>
		<i>Email: julie.dean@oxfordshire.gov.uk</i>

Yvonne Rees
Chief Executive

June 2019

County Hall, New Road, Oxford, OX1 1ND

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About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes (Pages 1 - 28)**

To approve the minutes of the meeting held on 4 April and 31 May 2019 (**JHO3(a) and (b)**) and to receive information arising from them.

For ease of reference when considering the Matters Arising from the 4 April 2019 meeting, a list of actions is attached at **JHO3(c)**

4. **Speaking to or Petitioning the Committee**
5. **Forward Plan (Pages 29 - 32)**

10:15

The Committee's Forward Plan is attached at **JHO5** for consideration.

6. **Oxfordshire Clinical Commissioning Group - Update (Pages 33 - 40)**

10:20

This item provides a report on the key issues for the OCCG and outline current and upcoming areas of work. This includes information on a pilot of community palliative care by Sue Ryder (**JHO6**).

7. **Local Health Needs Assessment: OX12 (Pages 41 - 46)**

10:40

To report back on the OCCG and the HOSC Task and Finish Group on the roll out of the Local Health Needs Assessment Framework in OX12 (**JHO7**).

8. **Oxfordshire Health & Wellbeing Board Annual Report** (Pages 47 - 60)

11:40

The Annual Report on the activity of the Oxfordshire Health & Wellbeing Board is attached at **JHO8** which covers the following:

- The activity of the Board over the financial year 2018/19 in pursuit of the Health & Wellbeing Strategy.
- How the Board performed against its aims and objectives during that period, including an overview of performance for all the sub-partnerships of the Board (ie. the Children's Trust Board, the Integrated Systems Delivery Board, the Joint Management Groups for Adults and the Health Improvement Board).
- An assessment of how revised governance arrangements are working
- The Plans for 2019/20.

The Committee is RECOMMENDED to note the content of the report and the systems in place to monitor progress in delivering the Joint Health and Wellbeing Strategy and improving health outcomes for our population.

9. **Musculoskeletal (MSK) Services** (Pages 61 - 84)

12:20

A report is attached on progress made against the recommendations of the MSK Task & Finish Group. This Group reported in February 2019) (**JHO9**).

12:45 - LUNCH

10. **GP Appointments** (Pages 85 - 96)

13:30

The Committee will scrutinise the issues surrounding GP appointments and action being taken by the OCCG and GP Federations (**JHO10**). It will cover:

- Contracting for GP Services in Oxfordshire.
- Extended hours GP appointments – commissioning provision. Availability and uptake of extended hours appointments.

11. GP Federations (Pages 97 - 124)

14:15

The Committee will scrutinise the issues surrounding the local GP Federation landscape across Oxfordshire (**JHO11**). It will cover:

- What are the Federation funding arrangements?
- What are the Federation governance arrangements for public transparency and accountability?
- How is the quality and effectiveness of Federation-delivered services understood? How successful are they meeting those performance and quality standards for residents across Oxfordshire?
- What are the challenges and opportunities for Federations in Oxfordshire?.

12. Healthwatch Oxfordshire - Update (Pages 125 - 126)

15:00

Healthwatch Oxfordshire will report on the views gathered on health care in Oxfordshire (**JHO12**).

13. Chairman's Report (Pages 127 - 214)

15.10

The Chairman's report is attached at **JHO13** to include an update on health and social care liaison.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.